



# ***Amber Chaplain and Outreach Worker***

## **Recruitment pack**



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[www.citylife.org.uk](http://www.citylife.org.uk)

**Registered Office:** City Life Church, Aldermoor Farmhouse, Aldermoor Road, Southampton, SO16 5NN

**UK Registered Charity:** 1100602    **Company No.:** 4913171



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## Key dates

Vacancy published 10 October 2025
Applications open 10 October 2025
Applications close midday 31 October 2025
Shortlisting by 3 November 2025
Invitation to Interview by 3 November 2025
Interviews held 12 November 2025
Start date December 2025/January 2026
<i>(dependent on applicant availability and current notice period)</i>

# THANK YOU

Thank you for your interest in joining our team. When looking at a new job, there are many unknowns and so we've created this pack to share some of the things that are important to us and to describe in a little more detail some of the things that we care deeply about.

We want people to love their job and those they serve – showing love and respect to others through the way we work, as well as expressing this through our practical help and support. Our work spans across different groups and includes supporting refugees, people who are homeless or at risk of homelessness, those in hardship, and women at risk of exploitation.

Our church/charity staff team is diverse and includes people of other faiths and no faith. Together, we have recently agreed four common values we outwork across all that we do (Creativity, Pioneering, Empowering and Compassionate Community). We love being creative people, and we enjoy pioneering new projects, finding new ways of doing things, and we don't mind the odd failure – it's just a first attempt! Since the pandemic, our church congregation has changed its meeting structures in favour of being church in a different way – in smaller groupings, often using homes to build closer relationships that are more outward-looking and inclusive. We believe in empowering people – doing things with them not for them, seeing them gain the skills they need for their lives to improve. An example of this is our never-ending, free English classes that take place every week, with people from all over the world. Many of the people we work with have lost contact with, or been separated from, their families and so building authentic community is key for them, finding a place to belong and make their contribution.

We are looking for people from different backgrounds and life experiences, who want not only to work here, but to find fulfilment in working to make a difference in all the ways we've shared.

Thank you again for your interest in the role. If you feel you share our values and want to make a difference, please apply!

# The job: an overview

Full Job Title:	Amber Chaplain and Outreach Worker
Reports To:	Church Leader (homelessness)
Location & Hours of Work:	18.75 hours per week
Salary	Starting from £13,617.60 (£27,235.20 FTE) depending on experience and level of qualifications

## Key purpose

To coordinate and assist with the Amber chaplaincy and outreach service to support and empower women involved in selling sex on the streets of Southampton. Working to encourage positive and empowered life choices through build trusting, supportive relationships with women, providing holistic practical and spiritual support and facilitating their engagement with and access to support through partner agencies.

More details at page 10.

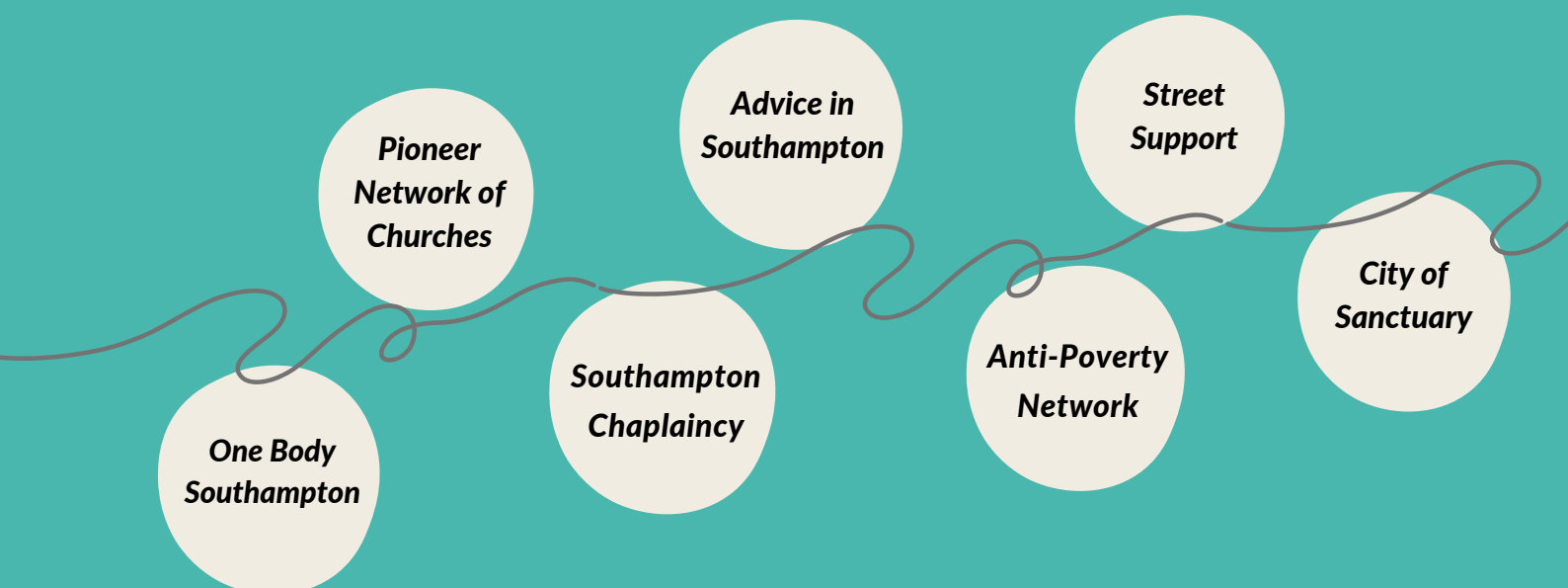


# About the charity

City Life Church was founded in the 1970s and is a UK registered charity and company. Projects like CLEAR and Amber have been running for over 20 years and these have been joined by others including Hope into Action: Southampton, EU Welcome, Hong Kong Welcome and the Winter Beds Provision. All these initiatives are supported by the church congregation and by a range of partners in our community who share our vision and values.

We have received and successfully delivered several National Lottery grants, Government grants and Trust-funded projects. Underpinning the delivery of these grants is a robust charity with a dedicated Board of Trustees.

We are also part of a number of networks and partnerships:



# Our Mission

*Our primary mission is around love: to show love  
and compassion towards others.*

*We invite people of faith and those without a  
faith, to join us in this active mission.*

## **CREATIVITY**

We value the courage to reflect, learn and express ourselves creatively. We celebrate creativity in every action, expression, response and collaboration.

## **PIONEERING**

We are responsive to the needs of those within our community and in the communities we serve, finding creative solutions, breaking new ground, and courageously embracing the challenges that come with change!

# Our Values

## **COMPASSIONATE COMMUNITY**

We embrace diversity, welcoming both friends and strangers, and seek to offer a place of belonging for all

## **EMPOWERING**

We seek to give people the tools to enable them to live well and thrive. We are committed to justice for all, respecting each person's beliefs and choices.



## Main Church Leaders



*Bev Webb*

Bev is one of the two Main Leaders of City Life, and a Trustee. She leads the church pastoral team and focusses primarily on pastoral work, discipling and teaching



*Paul Woodman*

Paul is the other Main Leader of City Life, and a Trustee for the charity. He is Ethos Lead to three secondary schools and Chaplain to the Rose Road Association. Paul is the also designated safeguarding lead for City Life Church.

## Church and Project Leaders

*Dan Pooley | Church Leader (Homelessness)*

Dan is part of the Leadership Team at City Life Church, a main focus in his work is empowering and equipping people to establish lasting change in their lives. He runs our housing project (Hope into Action: Southampton) and the Southampton Church Rent Deposit Scheme. He also leads the Amber project reaching out to women selling sex on the streets to improve their health, wellbeing, and quality of life.



*Nicky Porter | Pastoral Leader*

Nicky is part of the leadership team at City Life Church and leads on pastoral work within the church community. She loves to see people connecting with God, receiving emotional healing, and knowing they make a difference!



*Pete White | CLEAR Project*

Pete is the Project Manager at CLEAR, which seeks to advocate, educate and empower asylum seekers and refugees who come to the city and need our support. The project offers advice and practical help to those navigating the asylum system and gives access to English classes and other relevant courses to help integration into life in the UK. The work is challenging but vital, and our team of staff and volunteers walk alongside some of the most marginalised people in our community.

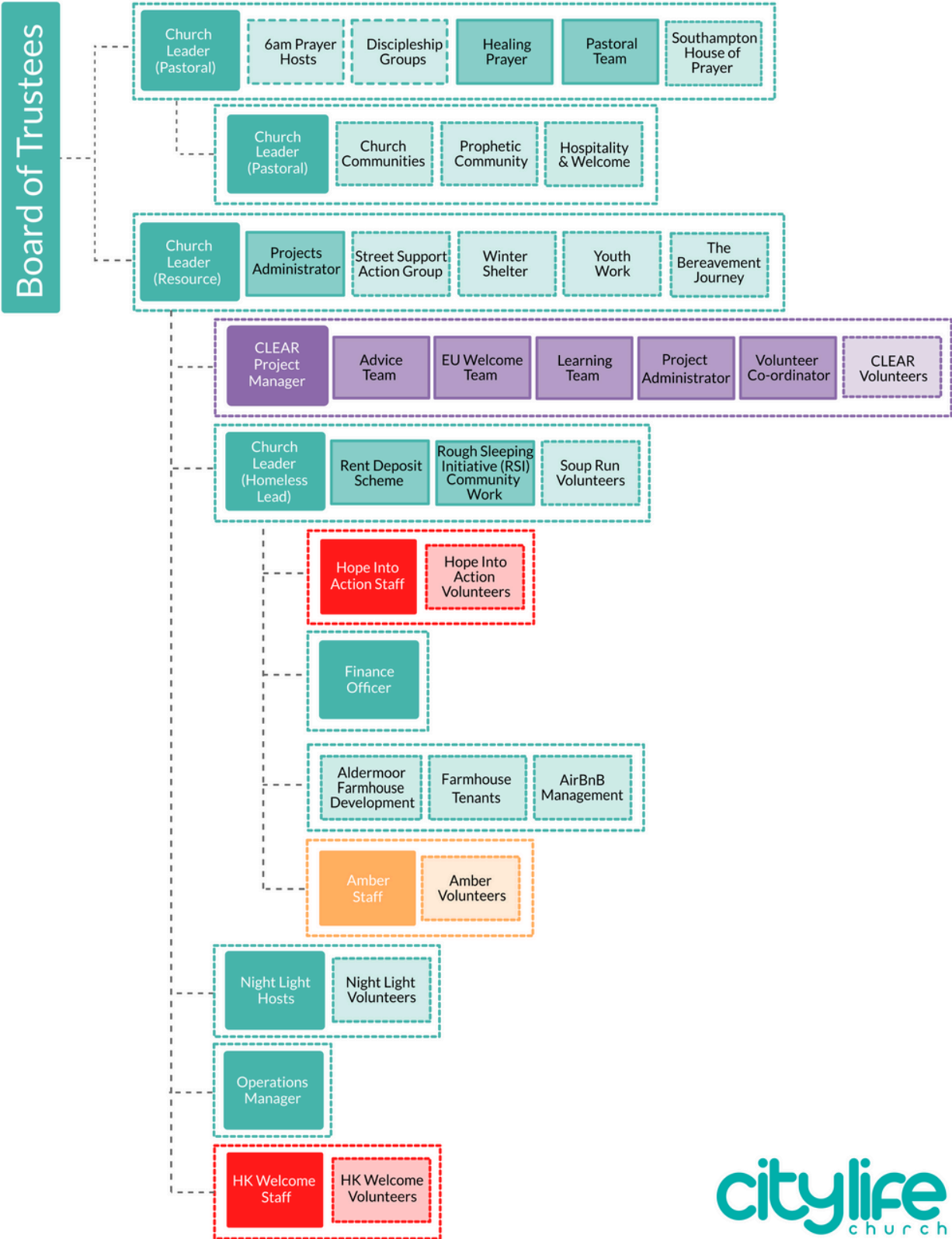
*Simon Mak | HK Welcome*

Simon is the Project Leader for HK Welcome, which exists to welcome new residents from Hong Kong to the Solent region, facilitating their settlement into their new communities. Most Hong Kongers have experienced much sorrow in latter years in their home country, and the main task of HK Welcome is to help them to regain hope, trust, and happiness.





# City Life Organogram - June 2025



# Equality, diversity and inclusion

City Life Church is committed to valuing diversity and promoting equality. We encourage and welcome applications from suitably qualified candidates from all backgrounds regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex or sexual orientation.

We are firmly committed to diversity in all areas of work, believing that we have much to learn and benefit from diverse cultures and perspectives. We will endeavour to maintain an organisation in which those with differing ideas, abilities, backgrounds experiences and needs are fostered, valued, and encouraged to contribute.

City Life Church fully supports both the spirit and the letter of the:

A teal-colored circular graphic, resembling a brushstroke or a partial ring, framing the text.

*The Human Rights Act 1998*

A teal-colored circular graphic, resembling a brushstroke or a partial ring, framing the text.

*Equality Act 2010*



# Learn about the job

## Key Accountabilities

- Assist with the delivery of the afternoon Amber multi-agency mobile hub, and coordinate the evening chaplaincy and outreach provision, ensuring consistent, compassionate presence and engagement with women on the streets that affirms dignity and value.
- With the volunteer team cultivate safe, non-judgmental, and trusting relationships with women involved in selling sex on the streets, recognising and responding to their individual journeys and needs.
- Ensure the outreach van is clean, tidy, well stocked and appropriately maintained.
- Build and maintain collaborative relationships with local support workers across other agencies and charities to ensure joined-up support pathways, including through regular attendance at Ladies Night and regular communication with, and occasional attendance at, Night Light.
- Provide trauma-informed, person-centred support that addresses spiritual, emotional, and practical needs, including through informal chaplaincy, offering emotional, spiritual, practical and relational support.
- Where possible provide one-to-one follow-up support to encourage and support women to identify and pursue their own goals and aspirations, promoting self-worth and resilience,
- Facilitate appropriate referrals and advocate for women's needs within a multi-agency context, helping and empowering them to engage with partner agencies to access housing, health, recovery, and justice services, while respecting individual choices and readiness.

# Learn about the job

## Key Accountabilities

- Take responsibility for appropriate capture, storage and communication of relevant data that demonstrates outcomes and helps to shape and grow the impact of what Amber can offer.
- Contribute to the continual learning and improvement of the project through helping coordinate and deliver regular training, peer support events, monitoring, evaluation, and feedback of volunteers and the Amber staff team.
- Participate in ongoing planning and review of outreach activities in line with the charities vision, values and safeguarding standards.
- Where appropriate represent City Life Church and the Amber Project within the wider community, including through social media, engagement with churches, local groups, and networks, to raise awareness of the issues affecting women involved in selling sex on the streets, and to support fundraising initiatives.
- Uphold and communicate the values and vision of the charity and the Amber project in all internal and external relationships.
- Work alone, when necessary, in accordance with our Lone Working Policy
- Participate in reflective practice, regular supervision, and ongoing training to enhance the quality of care and understanding of complex needs.
- Take responsibility for identifying and responding to safeguarding concerns fully complying with policies, best practice and safeguarding legislation. Full Enhanced DBS check is required.
- Commit to listening and engaging with diverse communities with empathy and respect. Valuing others internal and external to City Life Church.



# Dimensions

The duties of this post are not exhaustive and may vary from time to time in line with the needs of CLC. If business priorities change. It is not intended for any additional duties/ variations to require formal variation of contract or to change the general scope of this job profile.

In accordance with the Equality Act 2010 it is an occupational requirement that the post holder is female and a practicing Christian.

## Qualifications and Experience

- English and Maths GCSE or equivalent
- Relevant counselling or chaplaincy skills training or experience desirable

## Values, Behaviours & Personal Attributes

The post holder will be expected to operate in line with CLC values and behaviours.

Open	We are honest, transparent and respectful
Collaborate	We achieve more when we work together
Effective	We care about doing the best job we can

- We welcome differences and encourage diverse input
- We learn from our mistakes
- We strive to keep improving
- We ask for, and offer, support when needed
- We solve problems by working together
- We give and receive useful feedback
- We communicate clearly
- We take responsibility for tasks from start to finish

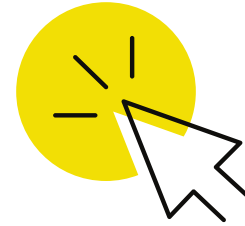
# Key Competencies

Key competencies around the following areas can be found in the full job description for the post:

- Communication
- Leadership & Accountability
- Planning & Organisation
- People and Team Management
- Teaching, Learning & Pastoral
- Empathy (Incorporating Diversity & Inclusion)
- Financial Controls
- Technical
- Working Conditions
- Innovation & Creativity

The full job description can be found with our application forms online at: [www.citylife.org.uk/vacancies/](http://www.citylife.org.uk/vacancies/)

# Making your application



①

## ***Read up on the employer***

Find out about us through our social media pages, our website, or even better, come to us for a chat!

②

## ***Read up on the role***

Try to spot all the key things we are seeking and find a way to address each of these in your application. Take a look at the full Job Description (with our application forms online) which includes the 'Key Competencies' we are looking for. Make sure your details are accurate.

③

## ***Send the application to us - before the deadline!***

Our application forms can be found online: [www.citylife.org.uk/vacancies/](http://www.citylife.org.uk/vacancies/)

④

## ***Prepare for interview***

What are the reasons for wanting this job?

What you think you can contribute to our organisation?

What are your plans for the future?

Ask about what we offer: training and opportunities for your personal development.



